Group Project
Part 3: Statement of Work

25 points

For this assignment, you are to imagine working on a project for North Seattle Community College. The overall project is to create a student run store—a mini-mart type—that will serve both as resource for the college community and as an internship program for business students in their degree program.

You should behave as if this project could actually happen. This means that you will likely be collecting real data and talking with real people. However, when you do, you should be clear with them that this is a homework assignment and that you are doing preliminary investigation at this stage.

For this assignment, the work is being broken up in to sub-projects. The sub-projects and the team to which it assigned is as follows:

- **Team 1** Provide space on the campus for a mini-mart type store. You will need to consider size, facilities (heat, lighting, etc.), utilities, etc. Your project deliverable is a space ready for the tenant to move in to.

- **Team 2** Set up the physical aspects of the actual store. You will need to consider flooring, shelving, cabinetry, displays, registers, etc. Your project deliverable is a fully ready store minus products and personnel.

- **Team 3** Have all personnel in place for the store. You will need to consider what positions, how many personnel, what shifts are required, hiring, training, office space requirements, etc. Your deliverable is a staff fully ready to operate the store.

- **Team 4** Supply the store. You will need to consider what products will be sold, advertising, pricing, storage requirements, display and shelving needs, vendors, etc. Your deliverable is a fully stocked store.

- **Team 5** Provide internships for students in the business program at the college. The intent is that the store will be a source of internships. At least 60% of the jobs at the store should be internships. You will need to consider how internships are usually handled at NSCC, what agreements need to be in place, how students will get credit for work, whether they are paid or not, etc. Your deliverable is a fully functioning internship program connected to the store.

It should be fairly evident that this assignment will require each team to interface with the other teams in order to share information and negotiate with each other. For example, Team 1 will not know how large a space to provide until they talk to Team 2 about their requirements.

Each team must create an SOW. It will need to include the same sections as you did in your individual assignment:

1. **Purpose**
2. **Scope.**
3. **Objectives/Deliverables.**
4. **Constraints.**
5. **Stakeholders (Environment).**
6. **Risk Analysis.**
For this assignment, please …

- use an email subject line of: **BUS118-GroupProjSOW-teamname**
- name your document: **Group_Proj_Part2_teamname**

Please check the class website for the due date.

**How you will be graded on this assignment:**

<table>
<thead>
<tr>
<th>Performance Evaluation</th>
<th>Poor to Fair (1-2-3, &lt;B-)</th>
<th>Good (4-5-6, B- to B+)</th>
<th>Mastery (7-8, A- to A)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Criteria #1:</strong></td>
<td>Completed SOW as assigned and demonstrated in text.</td>
<td>Failed to complete significant steps, or moved away from SOW framework.</td>
<td>Completed all steps. Sections are unclear or underdeveloped.</td>
</tr>
<tr>
<td><strong>Criteria #2:</strong></td>
<td>Demonstrated critical thinking skills.</td>
<td>Completed assignment without showing critical thinking process or without seeking necessary information.</td>
<td>Identified objective, recognized when additional information was necessary and located it. Did not fully analyze or consider multiple perspectives in order to reach conclusions.</td>
</tr>
<tr>
<td><strong>Criteria #3:</strong></td>
<td>Worked as a high performance team.</td>
<td>Did not create a positive team environment and did not solve problems collaboratively.</td>
<td>Positive team environment was created, but team did not solve problems collaboratively.</td>
</tr>
</tbody>
</table>