Group Project

Part One: Statement of Work

25 points

You are working on a project for North Seattle Community College. The project is to create an internship program for project management students in their third quarter of the PM certificate.

For this project, you will be required to behave as if this project could actually happen. (This is potentially a real project. We still have to set this up for the Project Management Certificate here at NSCC.) This means you will collect real data, talk with real people, and get real preliminary agreements. You will need to involve local employers in creating opportunities for students and you will definitely want to include the appropriate college resources such as the career services office and faculty from the appropriate departments. Getting started will include marketing, and you’ll need to figure out how the program will be sustained when your part of it is over. As happens in some projects, you have a very limited amount of information. I expect you to make educated guesses on the missing information and feel free to estimate, within reason, any other information that is required.

Of course, you will need to include the same sections as in your individual assignment. I have included here any other particulars you may need to consider:

1. **Purpose**
   The purpose of this project is to create an internship program for project management students in their third quarter of the PM certificate.

2. **Scope.**
   The scope of this project will need to include the course learning goals of the associated class.

3. **Objectives/Deliverables.**
   One deliverable is a plan for how the internship will take place, what needs to be completed, and within what time frame. There needs to be written agreements in place such as employer commitments and student-employer-instructor learning agreements. You will need to research how internships are usually handled at NSCC.

4. **Constraints.**
   In addition to the typical budget constraints within a college, consider that students likely have a limited income and employers may or may not be willing to pay for a student intern. There is a deadline in that all internships need to be set up and students in place by the end of the first week of the Spring quarter.

5. **Stakeholders (Environment).**
   You may include as many stakeholders as you believe apply to this project, but you must have at least 5 minimum. Identify each person’s role and their contribution to the project.

6. **Risk Analysis.**
   Identify and describe three potential pitfalls, or problems that are likely to come up during this project. Again the question is, “What is LIKELY to go wrong?” and if it does, what are you going to do about it.
How you will be graded on this assignment:

<table>
<thead>
<tr>
<th>Performance Evaluation</th>
<th>Poor to Fair 1-2-3</th>
<th>Good 4-5-6</th>
<th>Mastery 7-8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria #1:</td>
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<tr>
<td>Completed SOW as assigned and demonstrated in text.</td>
<td>Failed to complete significant steps, or moved away from SOW framework.</td>
<td>Completed all steps. Sections are unclear or underdeveloped.</td>
<td>SOW is complete, clear and robust.</td>
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<td>Criteria #2:</td>
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<td>Demonstrated critical thinking skills.</td>
<td>Completed assignment without showing critical thinking process or without seeking necessary information.</td>
<td>Identified objective, recognized when additional information was necessary and located it. Did not fully analyze or consider multiple perspectives in order to reach conclusions.</td>
<td>Identified objective; recognized when additional information was necessary and located it; evaluated sources; considered multiple perspectives and formed conclusions based on sound reasoning and verifiable evidence.</td>
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<td>Criteria #3:</td>
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<td>Worked as a high performance team.</td>
<td>Did not create a positive team environment and did not solve problems collaboratively.</td>
<td>Positive team environment was created, but team did not solve problems collaboratively.</td>
<td>Team created positive environment and solved problems collaboratively.</td>
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